

**Middle and High School Enrollment Packet**

Dear Parent/Guardian,

Thank you for registering your child with Vanderbilt Area School.

Please provide the following documents to complete the enrollment:

* **Original Birth Certificate**
* **Proof of Residency** - must have parent/guardian name and address indicating residency (driver’s license, utility bill, rent/lease agreement, property tax statement, voter’s registration, mortgage document, certification from employer, etc.)
* **Copy of Current Immunization Record**
* **Power of Attorney or Guardianship Paperwork** - if student doesn’t live with parent
* **Latest IEP or 504 Plan** - if student receives special education of services
* **If Entering 9th Grade** - 8th grade report card
* **If Entering 10th, 11th, or 12th Grade** - transcript AND number of credits required for graduation from previous school

Please fill out the following forms:

* **Student Information Record** (Emergency Card)
* **Registration Proof of Residency**
* **Consent for Disclosure of Immunization Information**
* **Affirmation of Prior Student Record**
* **Authorization to Release Confidential Information** (records request)
* **Transportation Registration Form** (if applicable)
* **Concussion Awareness Acknowledgement Form**

