

**VANDERBILT AREA SCHOOL BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 11, 2023**

I. CALL TO ORDER

The meeting was called to order by President K. Snyder at 6:00 p.m. in the school library. The Pledge of Allegiance followed the call to order.

II. ROLL CALL

Present: N. Brasseur, K. Snyder, M. Kinney, M. Schweitzer
Absent: A. Deeter

III. APPROVAL OF AGENDA

Motion by N. Brasseur, with support by M. Kinney, to approve the agenda as presented.
Motion carried, 4-0.

IV. APPROVAL OF MINUTES

Motion by M. Kinney, with support by M. Schweitzer, to approve the minutes of the November 8, 2023 meeting as written. Motion carried, 4-0.

V. BUSINESS & FINANCE

A. Motion by M. Kinney, with support by N. Brasseur, to acknowledge the Treasurer's Report.
Motion carried, 4-0.

B. Motion by N. Brasseur, with support by M. Kinney, to approve the payment of bills in the amount of \$162,005.98. Motion carried, 4-0.

VI. GOVERNANCE AND BOARD RELATIONS AND REPORTS

A. Board Committee Reports/Requests for Information

Facilities – Mr. Harwood presented information on an electric bus including cost of battery replacement, parts availability and maintenance proposal. Also spoke on replacement of HW valves which allow for temperature control of heating. Boilers were inspected on November 29. Bureau Veritas Technical Assessments LLC will do the assessment for the 11y Grant and School Infrastructure Study.

Athletics –We will not have a basketball team as we were not able to hold to a minimum of five students being eligible. Bowling currently has 8 students participating. Three to five students are participating in powerlifting. E-sports and co-op with Wolverine tracking well.
Handbook – No updates to report on.

School Improvement – Items highlighted were EWIMS, A1 professional development, positive discipline parent night planned for February, majority of teachers observations and all support

staff observations done for the fall.

Robotics Presentation – Ashley Wheelock reported that she has attended training to lead the Robotics Team and many items have been supplied for the team. Eight to ten students have Shown interest in joining the team and she would like to have a dedicated space (possibly the old Shop) for the activity. She plans to hold four practices per week. There will be two competitions and the use of a truck and trailer will be needed to travel to the competitions. The team will be sponsored by Northern Michigan College.

VII. ADMINISTRATIVE REPORT

Mr. Harwood reported on parent-teacher conferences that were held November 9, Veterans Day celebration, Boyne City Robotics presentation, use of Otsego County Bus System on no bus driver days, new medical insurance premiums starting in January, Alissa Martin to be new counselor, condolences to Mr. Douglas and High School field trip to Zekelman Holocaust Museum. The 33C grant for Music Teacher has been applied for.

VIII. ANNUAL AUDIT

Cindy from Stephenson and Company presented the 2022-2023 Audit Report showing fund balances as follows: General Fund - \$206,499.00, Sinking Fund - \$43,740.00, Ford Service – \$13,882.00 and Student Activity Fund - \$14,093.00. **Motion** by N. Brasseur, with support by M. Kinney, to approve the 2022-2023 Audit Report as presented. Motion carried, 4-0.

IX. BUDGET AMENDMENT

Cindy from Stephenson and Company, reviewed her suggested adjustment to the 2023-24 Budget. She also suggested that some of the fund balance be committed to specific items that will be needed in the next 3-5 years. The Board is able to uncommit these funds in the future, if need be. Suggested committed line items were as follows: Compensated absences - \$19,533, Food Service - \$75,000, Building Improvements -\$100,000 and Technology Improvements – \$50,000. **Motion** by M. Kinney, with support by N. Brasseur, to approve the 2023-2024 budget Amendment with committed lines as discussed. Motion carried, 4-0.

X. PUBLIC COMMENT

Barb Rickard asked if the Vanderbilt Corwith Fire Department is equipped to handle an electric bus fire. Rhonda Berdan reported on the field trip today to Great Lakes Center of the Arts in Bay Harbor. On December 19, there will be a field trip to the movies for all grades.

XI. INFORMATION AND BOARD ACTION ITEMS

A. Electric Bus grants and Charging Station: **Motion** by M. Kinney, with support by N. Brasseur, to approve applying for the electric bus and charging station. Motion failed, 0-4. Comments were made that additional information is needed.

XII. PUBLIC COMMENT

Jen Pop addressed issues with the current cleaning company, noting concerns with classroom cleanliness, bathrooms and trash storage in the Shop area. It was noted that there are days when the company does not show up. Mr. Harwood reported that he did speak with the company today. Other teachers present also reported complaints with the lack of cleaning.

XIII. ADJOURNMENT

The meeting adjourned at 7:12 p.m.

Mary Kinney, Secretary

Minutes prepared by Debbie Whitman for Secretary Mary Kinney;