

**VANDERBILT AREA SCHOOL BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
JUNE 19, 2024**

**I. CALL TO ORDER**

The meeting was called to order by President K. Snyder at 6:00 p.m. in the school library. The Pledge of Allegiance followed the call to order.

**II. ROLL CALL**

Present: A. Deeter, K. Snyder, M. Kinney, M. Schweitzer

Absent: None

**III. APPROVAL OF AGENDA**

Motion by M. Schweitzer, with support by A. Deeter, to approve the agenda as presented.

Motion carried, 4-0.

**IV. APPROVAL OF MINUTES**

Motion by M. Kinney, with support by M. Schweitzer, to approve the minutes of the May 8, 2024 meeting as written. Motion carried, 4-0.

**V. BUSINESS & FINANCE**

A. Motion by M. Kinney, with support by M. Schweitzer, to acknowledge the Treasurer's Report.  
Motion carried, 4-0.

B. Motion by A. Deeter, with support by M. Schweitzer, to approve the payment of bills in the amount of \$132,765.94. Motion carried, 4-0.

**VI. BOARD CANDIDATE**

Motion by A. Deeter, with support by M. Schweitzer, to accept Jody Arlt's request to join the Vanderbilt Ares School board. Motion carried, 4-0.

**VII. SWEARING IN OF NEW BOARD MEMBER**

Jody Arlt was sworn in as a board member by Corwith Township Clerk Debbie Whitman at 6:06 p.m.

**VIII. BUDGET HEARING**

Cindy Scott reviewed the proposed 2023-24 final budget showing revenues of \$2,138,565.00 and expenditures of \$1,977,967.00 resulting in a fund balance of \$367,097.00. She stated that the last amended budget was understated at the time of amendment. As the playground GSRP grant equipment will not be installed in this fiscal year, the final numbers will change to reflect this. She reviewed unearned revenue for 2024-25 and undrawn federal grants for 2024-25. The 2023-24 Food Service Fund final budget reviewed showing revenues of \$106,675.00 and expenditures of \$111,940.00 resulting in a fund balance of \$8,617.00. The 2023-24 Student Activities Fund was also reviewed. The 2024-25

General Fund budget was presented showing revenue of \$2,017,655.00 and expenditures of \$2,099,638.00, with an anticipated fund balance of \$285,114.00. She reviewed expense changes for 2024-25 and the five year projection. She noted the change in finance software, costing the district \$18,000.00 to implement. The 2024-25 Food Service Fund proposed budget was presented with revenues of \$95,865.00 and expenditures of \$104,482.00 resulting in a zero fund balance. The 2024-25 Student Activities Fund was reviewed.

**IX. PUBLIC COMMENT**

No comments were made.

**X. GOVERNANCE AND BOARD RELATIONS AND REPORTS**

**1. Board & Committee Reports**

Facilities – Basketball Hoops were installed but need to be cemented in. A facilities assessment was suggested to identify improvement areas such as the back parking lot and shop room. Arnold Sales is currently here for the gym floor. New playground equipment ordered using grant funds.

Finance – \$5,000.00 grant obtained from the Dept. of Health and Human Services for bullying prevention. Applied for a School Resource Officer grant. Thirty chrome books were donated by Gaylord Community Schools for the Adult Education program.

Athletics – Volleyball will be co-op with Wolverine in the fall. Cross Country is planned at Vanderbilt.

Communications – Mr. Harwood met with the Oscoda Superintendent to share innovative staffing solutions. Also met with Michelle Bienkowski from TeachLink.

Handbook – Cell phone policy reviewed. Attendance policy revised. Hoodie guidelines added.

**2. Administrative Reports**

Mr. Harwood reported on Field Day and field trips. Successfully enrolled students in the credit recovery program. 13 if 14 students are doing online classes. New elementary reading curriculum has been received. Personnel changes were reported on. Mr. Harwood is setting up dates to meet with Adult Ed students, anticipating 15 students.

**XI. REGULAR MEETING / INFORMATION AND ACTION ITEMS**

A. Alex Pionk (Social Studies Teacher) Resignation: **Motion** by A. Deeter, with support by M. Schweitzer, to approve the resignation of Alex Pionk. Motion carried, 5-0.

B. Susan Bourdie Resignation: **Motion** by M. Kinney, with support by M. Schweitzer, to approve the resignation of Susan Bourdie. Motion carried, 5-0.

C. 2024-25 Student Handbook Approval: **This item was tabled.**

D. L-4029 2024 Tax Rate Request Approval: **Motion** by A. Deeter, with support by M. Kinney, approve The L-4029 2024 Tax Rate request. Motion carried, 5-0

E. 2024-2025 School Calendar: **Motion** by M. Schweitzer, with support by M. Kinney, to approve the 2024-2025 school calendar as present. Motion carried, 5-0.

F. R & R Contract: **Motion** by M. Kinney, with support by M. Schweitzer, to approve the R & R Cleaning contract. Motion carried, 5-0.

G. Hire Barb Loper as Social Studies Teacher: **Motion** by M. Kinney, with support by A. Deeter, to approve hiring Barb Loper as Social Studies teacher for the 2024-25 school year. Motion carried, 5-0.

H. 2023-2024 Amended Budgets: **Motion** by M. Kinney, with support by M. Schweitzer, to approve the 2023-2024 Vanderbilt Area School amended General Fund budget and the 2023-2024 Vanderbilt Area School amended Food Services budget. Motion carried, 5-0.

I. 2024-2025 Vanderbilt Area School budgets: **Motion** by A. Deeter, with support by M. Kinney, to approve the 2024-2025 Vanderbilt Area School General Fund budget and the 2024-2025 Vanderbilt Area School Food Service budget as presented. Motion carried, 5-0.

J. Health Insurance Split: **Motion** by M. Schweitzer, with support by J. Arlt, to approve the 80/20 split for Health Insurance for Vanderbilt Area School employees. Motion carried, 5-0.

## **XII. DISCUSSION ITEMS**

1. Facility Assessment: This was discussed briefly during Committee Reports. Wolgast will do the assessment free of charge. It was noted that the Sinking Fund expires in 2025. A bond issue could be sought to cover the areas identified in the assessment. Items mentioned were parking lot, remodel of old shop to accommodate CTE, and boilers. M. Kinney suggested seeking 1.5 mills in November.
2. Committees: Members were asked if they wanted to establish quarterly Committee meeting dates. M. Schweitzer suggested that Communications and Handbook be combined. It was also suggested that Handbook and School Improvement could be combined.

## **XIII. PUBLIC COMMENT**

No comments offered.

## **X. ADJOURNMENT**

The meeting adjourned at 7:44 p.m.

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Mary Kinney, Secretary