

**VANDERBILT AREA SCHOOL BOARD OF EDUCATION
REGULAR MEETING MINUTES
SEPTEMBER 13, 2023**

I. CALL TO ORDER

The meeting was called to order By President K. Snyder at 6:00 p.m. in the school library. The Pledge of Allegiance followed the call to order.

II. ROLL CALL

Present: A. Deeter, N. Brasseur, K. Snyder, M. Kinney, M. Schweitzer

Absent: None

III. APPROVAL OF AGENDA

Motion by M. Schweitzer, with support by N. Brasseur, to approve the agenda as presented.
Motion carried, 5-0.

IV. APPROVAL OF MINUTES

Motion by N. Brasseur, with support by M. Kinney, to approve the minutes of the August 9, 2023 meeting as written. Motion carried, 4-0-1 (Schweitzer abstained).

PUBLIC COMMENT

No comments offered.

V. BUSINESS & FINANCE

A. Motion by A. Deeter, with support by N. Brasseur, to acknowledge the Treasurer's Report.
Motion carried, 5-0.

B. Motion by N. Brasseur, with support by M. Kinney, to approve the payment of bills in the amount of \$73,433.54. Motion carried, 5-0.

VI. GOVERNANCE AND BOARD RELATIONS AND REPORTS

A. Board Committee Reports/Requests for Information

Facilities – Service Master Cleaning services, Arnold Service installation of towel holders and dispensers, parking lot repairs, fire protection system assessment, request for recycling dumpster to Otsego County.

Finance – End of August fund balance is \$272,751.46. Audit to be Sept. 4-5.

Athletics –\$3,000 donation received for volleyball net system. Total cost of system is \$3,598.82.
Not enough student interest to form Cross Country team. Will be gauging interest for winter

sports (basketball, bowling and powerlifting) prior to the next board meeting. In process of inventorying sports equipment.

Communications: Positive response received on new website. Herald Times article reported on.

Handbook – No updates to report on. Copies distributed to all families as well as available online.

School Improvement – Staff training modules presented, late start Mondays begin 9/11/2023, Professional Development presented.

B. Administrative

Mr. Harwood reviewed grants awarded and applied for, Thunderbay Counseling position, Total Fire Protection assessment, Open House August 29, 2023, Arnold Service delivery and installation, preschool enrollment, upcoming field trips, Professional Development sessions, and update on new staff members.

C. Discussion items

1. Superintendent's Office:
2. School Board Workshop: October 16, 2023 4:00 p.m. – 6:00 p.m.

VII. PUBLIC COMMENT

None offered.

VIII. INFORMATION AND BOARD ACTION ITEMS

A. Resignation of Mr. Kyle Hempstead: **Motion** by A. Deeter, with support by M. Schweitzer, to approve the resignation of Kyle Hempstead. Motion carried, 5-0.

B. Rescind the hiring of Cathy Wood: **Motion** by N. Brasseur, with support by M. Kinney, to rescind the hiring of Cathy Wood as paraprofessional and substitute bus driver. Motion carried, 5-0.

C. New Hire Kathline Gray as Kindergarten teacher: **Motion** by A. Deeter, with support by M. Schweitzer, to approve the hiring of Ms. Kathline Gray for the position of Kindergarten teacher for the 2023-2024 school year with a \$5,000.00 (Five Thousand Dollars) signing bonus -- \$2,500.00 (Twenty-five hundred dollars) at the end of the 2023 school year, \$2,500.00 (Twenty-five hundred dollars) at the end of the 2024 school year. Motion carried, 5-0.

D. New Hire Ms. Ashley Wheelock as 3rd/4th Grade teacher : This item was tabled. E. New Hire Orion Lick as substitute Maintenance worker: **Motion** by A. Deeter, with support by M. Kinney, to approve the hire of Orion Lick as substitute Maintenance worker at Vanderbilt Area School. Motion carried, 5-0.

F. New Hire Cynthia Gray as paraprofessional for Kindergarten: **Motion** by M. Schweitzer, with support by M. Kinney, to approve the hiring of Cynthia Gray as paraprofessional for Kindergarten for the 2023-2024 school year. Motion carried, 5-0.

G. New Hire Duane Nelson as Athletic Director: **Motion** by N. Brasseur, with support by A.

Deeter, to approve the hiring of Duane Nelson as Athletic Director for the 2023-2024 school year. Motion carried, 5-0.

H. New hire Donna Kean as part-time paraprofessional: **Motion** by M. Kinney, with support by N. Brasseur, to approve the hiring of Donna Kean as part-time paraprofessional for the 2023-2024 school year. Motion carried, 5-0.

I. New Hire Michelle Hill as full-time paraprofessional: **Motion** by A. Deeter, with support by N. Brasseur, to hire Michelle Hill as full-time paraprofessional for the 2023-2024 school year. Motion carried, 5-0.

J. Vanderbilt Area School Support contract: **Motion** by N. Brasseur, with support by A. Deeter, to approve the Vanderbilt Area School Support contract. Motion carried, 5-0.

IX. PUBLIC COMMENT

None offered.

X. ADJOURNMENT

The meeting adjourned at 7:40 p.m.

Mary Kinney, Secretary

Minutes prepared by Debbie Whitman for Secretary Mary Kinney from information provided from the meeting.